Signing Official and Principal Investigator
Privileges in eRA Commons

Responsibility	Task	Signing Official (SO)	Principal Investigator (PI)
Registration	Register & maintain registrations with required federal agencies	✔ (Has to also be Authorized Organization Representative)	
User Accounts	Affiliate, manage, and create user accounts	✔	
Application Submission	Submit an application to Grants.gov	✔	
Application Tracking	Check on status of application	✔	✔
	Check for errors/warnings on application	✔	✔
Just in Time	Enter info	✔	✔
	Submit	✔	
Reporting	Initiate Research Performance Progress Report (RPPR)/Multi-Year Progress Report (MYPR)		✔
	Enter info for RPPR/MYPR	✔	
	Submit RPPR	✔	Possible, if delegated privilege by SO
Prior Approval Requests			
Request No Cost Extension	Initiate	✔	
	Add Info	✔	
	Submit	✔	
Withdrawal of grant	Initiate	✔	✔
	Submit	✔	
Request Carryover	Initiate	✔	
	Enter Info	✔	✔
	Submit	✔	
Request Change of PD/PI	Initiate	✔	
	Submit	✔	
Closeout	Enter info	✔	✔
	Submit	✔	✔
Manage access to ASSIST		✔	

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