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You are here: Registration Information

If you are having trouble viewing any of the information contained in this help topic, it can also be found in the *Interagency iEdison User Guide* located online at [http://era.nih.gov/iEdison/user\\_guide.cfm](http://era.nih.gov/iEdison/user_guide.cfm). Refer to the User Guide's Table of Contents for your specific topic.

**New 5/8/2014**

## Registration Information

### Register an Organization in iEdison

To register your institution in the iEdison system perform the following steps:

1. From the *Welcome to iEdison* screen, select the **Register Institution to Use iEdison** hyperlink.

When the **Register Institution to Use iEdison** hyperlink is clicked, the system displays the *Request to Register iEdison Organization* screen.

[Click here to view the Request to Register iEdison Organization screen.](#)

For information on each field, please refer to the [Glossary of iEdison Screen Fields](#) topic.

2. Enter the registration request information, noting the following:
  - a. Fields with an asterisk (\*) are required.
  - b. Providing any federal funding agreement number that the grantee or contractor organization has received at anytime in the past will facilitate making a positive identification of the grantee or contractor organization.
  - c. The username has a six-character minimum and a twenty-character maximum. This is a unique name that must be assigned to one and only one user.
  - d. The password has a six-character minimum and a twenty-character maximum.
  - e. The username and password fields are case sensitive.

**NOTE:** A DUNS number is required for registration in iEdison as of Jan. 31, 2014 for Grantee and Contractor organizations. An individual inventor with an approved waiver from the organization that has waived the rights to an invention does not need a DUNS number to register in iEdison.

3. Click the **Submit** button to enter the registration information or click the **Reset** button to clear out the fields to start again.

When the **Submit** button is clicked, the system displays the *Request to Register iEdison Organization Step 2* screen is displayed.

# electronic Research Administration (eRA)

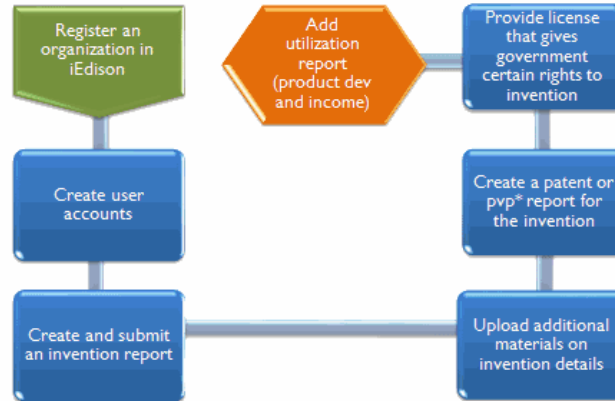


## iEdison

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Interagency Edison (**iEdison**) helps government grantees and contractors comply with a federal law, the Bayh-Dole Act. The Act permits businesses (large and small) and nonprofits (including universities) to retain ownership of the inventions made under federally funded research and contract programs, while also giving the government the license to practice the subject invention. iEdison is used by over 30 federal agency offices.

### How To...



\*plant variety protection (pvp)

- Need Help?
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About eRA



### What's New?

- Highlights of iEdison's Upcoming Release Scheduled for Thursday, April 24 April 23, 2014
- iEdison and Edison Report Lite Will Be Offline Memorial Day Weekend (Posted March 19, 2014)
- New Fixes for iEdison February 27, 2014

[More News...](#)

### New Resources

- iEdison Technology Upgrade (Overview and Benefits) (PowerPoint - 183 KB) January 28, 2014